PHOTO

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سفارة المملكة العربية السعودية
القسم القنصلي - لندن

EMBASSY OF THE KINGDOM OF SAUDI ARABIA
CONSULAR SECTION

30 Charles Street, Mayfair, London W1X 8LP
Telephone : (0207) 917 3000 / Fax : (0207) 917 3255

طلب تأشيرة عمل

WORK VISA APPLICATION

Full Name : الأسم الكامل :

Family Name : الأسم العائلي :

Date of Birth : تاريخ الولادة : Place of Birth : محل الولادة :

Previous Nationality : الجنسية السابقة : Present Nationality : الجنسية الحالية :

Profession : المهنة :

Sex : الجنس : ذكر Male أنثي Female Marital Status : الحالة الاجتماعية :

Sect : المذهب : Mother's Name : أسم الأم: Religion : الديانة :

Permanent Address & Telephone Number in the UK of Applicant : العنوان الدائم ورقم التليفون في بريطانيا لمقدم الطلب :

Name & Business Address of Employing Company in Saudi Arabia : إسم وعنوان الشركة (المؤسسة) التى ستعمل معها في المملكة العربية السعودية :

Date of Issue : تاريخ الإصدار : Job Title : مسمي الوظيفة :

Academic Degrees : المؤهل العلمي :

Previous Employment : الوظائف السابقة :

Countries you worked in : البلاد التي عملت بها :

Passport Number & Place of Issue : رقم الجواز ومحل الاصدار :

Date of Issue : تاريخ الإصدار : Expiry Date : إنتهاء الصلاحية :

I, the undersigned, hereby certify that all the information I have provided is correct and I will abide by the laws of Saudi Arabia during the period of my residence in it.

أنا الموقع أدناه أقر بأن كل المعلومات التى دونتها صحيحة وسأكون ملتزماً بقوانين المملكة العربية السعودية أثناء فترة وجودى بها.

Applicant's Signature : Date : التاريخ : توقيع مقدم الطلب :

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	مدة الإقامة		رقم التأشيرة
	المدقق		تاريخها
	المختص		صلاحيتها

IMPORTANT : THIS SECTION MUST BE COMPLETED FULLY

Point of entry into Saudi Arabia :

Full Name :

Nationality :

Company Name and Address in The UK :

Tel No. :

Name & Address of Government Dept. or company being visited in Saudi Arabia :

Proposed Departure Date :

What is your Profession : Length of stay : City of Embarkation : Via Airline :

تحذير : الإعدام هو عقوبة من يقوم بنشر المخدرات أو تهريبها أو ترويجها في المملكة العربية السعودية.

WARNING: Capital punishment is the penalty for smuggling, promoting or circulating illegal drugs and Narcotics in Saudi Arabia.

REQUIREMENTS FOR WORK VISAS

1) One application form, duly completed and signed by the applicant.

2) One passport-sized photograph affixed to the application form.

3) The passport should be in order and valid for at least 6 months.

4) Applicants applying by post should enclose a **prepaid, self-addressed envelope, registered/recorded**, for the return of processed passports. Please ensure that you have enclosed the correct postage in accordance with the actual **weight** of your parcel. Please allow one week for the return of processed passports. Applicants applying from the **Republic of Ireland** should enclose a minimum of **9 (nine) coupons**.

5) Applicants must have an authorization from the Saudi Ministry of Foreign Affairs (obtained by their Sponsor in Saudi Arabia). Please note that both job title and nationality must match the authorization received by the Consulate.

6) Applicants should provide a Medical Report (form supplied by the Consulate) duly completed by a competent medical authority and authenticated by the UK Foreign and Commonwealth Office (20 Victoria Street, London SW1, Tel: 0207 210 2521). Applicants applying from the **Republic of Ireland** should legalize their medical report at the Irish Foreign Office in **Dublin**.

7) Applicants should provide: a letter of introduction from the Sponsor in Saudi Arabia, copy of employment contract, copy of academic qualification certificates and CV.

8) If previously employed in Saudi Arabia, a letter of **NO OBJECTION** must be submitted.

9) ~~A visa fee of £173.00 per passport is payable by the sponsor in Saudi Arabia. The **receipt** for this payment plus £10.00 from~~ the applicant must be submitted with your application. If employed by a Government Sector the fee is £10.00. Applicants applying by post may pay by Postal Order or Bankers Draft to the order of the Saudi Embassy. Cash, personal or company cheques are NOT accepted. Applicants from the **Republic of Ireland** should enclose a Bankers Draft ONLY.

9) Fees is £10.00

IMPORTANT NOTES

1) A minimum of 48 hours is required to process the visas..

2) Lodging of passports: from 9.00 A.M. until 11.30 A.M. Monday to Friday (inclusive).

3) Collection of processed passports: from 2.00 P.M. until 3.30 P.M. Monday to Thursday, and on Friday from 1.30 P.M. until 2.30 P.M.

4) Visa validity starts from the date of issue.

5) Period of stay begins upon arrival in Saudi Arabia.

6) Please complete the form in BLOCK CAPITALS, **BLACK INK** only.

7) For any other enquiry, please contact the Visa Section.

Applicants are advised to check the requirements thoroughly.

Failure to do so may cause delay in the processing of your visa.

بسم الله الرحمن الرحيم

Royal Embassy of
Saudi Arabia
London

سفارة المملكة العربية السعودية
لندن

MEDICAL REPORT

PHOTO	NAME:
	PASSPORT NO.:
	POSITION APPLIED FOR:

PAST MEDICAL HISTORY

A). Venereal Disease----------

B). Any Significant Illness----------

LEFT EAR:	
RIGHT EAR:	
LEFT EYE:	
RIGHT EYE:	
SURGERY:	
CXR:	
LIVER a) LFT	
b) Vaccines	
BILHARZIA:	
TB:	
MALARIA:	
DM (Urine Analysis):	
BP:	
SEROLOGY VDRL / TPHA:	
HIV ANTIBODY:	
PREGNANCY (if applicable):	
ANTI HBe:	
ANTI HBs:	
ANTI HBc	TOTAL
	IgG
	IgM
HbcAg	
HCAb	
OTHER DISEASE:	

The above person is: Fit for employment
NOT fit for employment

Physician:	
Address:	
Signature:	Dated:

Official Seal of Physician / Practice or Hospital.