

VISA WORLD

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CONSULAR SERVICES

PASSPORT AND VISA PROCESSING AGENTS

website order form

Help us to help you ~ complete this form - to tell us what we need to tell you.

To: **VISA WORLD**
526 – 528 Watford Way
London
NW7 4RS

Fill in online
 or send by email

Order From: PLEASE PRINT CLEARLY

Full Name	Mr/Mrs/Miss/Ms
Company	
Address	
Postcode	
Tel: Daytime	Evening
Email	

Please process the applications below by:
Routine Processing ; **V.I.P. Service**** ; **Special Attention**** ; with a **Dedicated Courier**** and plan for time in embassy as:-

Normal ; **Express**** ; **Same Day**** .

Name of Traveller	Nationality*	Passport applicatn	Visa application	Date of Entry	Length of stay (days)	Tourist Visa	Business Visa	Other Visa state classification	Entries required		
		<input type="checkbox"/> <input checked="" type="checkbox"/>	Country to visit						Sggle	Dble	Mtple

** if service available, extra costs will apply. If no ✓s, Routine Processing and Normal time in embassy will be applied.

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*If not British or EC, please advise entry status into UK:

ILTR ; Six month visitor ;
 Other from _____ until _____

Date of Travel for the above trip/s:

am
 pm

If you will require your passport before the above Date of Travel, please enter below the earlier date you are leaving the UK.

am
 pm

As requirements vary for different needs, we cannot answer telephone enquiries until we have these brief order details. We will then be able to give advice and information. If we have a query on your application, we will contact you. If we cannot process your application, no charge will be made.

I enclose a self-addressed envelope for return of the processed documents ~~~ to the above address ~~~ to a different address .
 The envelope only has to be large enough to return your passport/s and does not need to be stamped or postage paid. The Post Office and Royal Mail prefer a size C5 envelope.

Save on additional travellers with pre-set discounts of up to 75% off ~ Passport Office, Official & Embassy fees are extra and charged at cost.

I will pay by Electronic Transfer please send your details

Once we receive your order one of our consultants will contact you with a reference number, the full cost of the visa, various ways to contact a real person and all the forms & requirements necessary for your successful Visa or Passport application

For new customers and to avoid any delay for payment clearing purposes or a difference in the expected embassy fee, we require your card details.

If a visa is not required, we will retain our standard research fee and refund the balance. This fee will not be charged if another application is processed.

Dispatch Instructions ~ please ✓

	Next day by 1 pm	Next day by 9 am**	Plus Sat Del**
Royal Mail Special Delivery			
+ Royal Mail Consequential Loss. Have you added the extra cost?			
Other ~ please advise			

For Visa World Use

We do not offer free advice our minimum service charge is £130.45 Passport Office and Embassy Fees are extra and charged at cost, VAT zero rated. Sending this form represents an order for services. We will then be able to give advice and information. If we have a query on your application, we will contact you. If we cannot process your application, no charge will be made.

Our service charges allow for up to two consular visits per application. Some require further visits beyond our culpability. Such extra visits will each be charged at 50% of the applicable rate. Hours (if applicable) at 100%. Extra visits requested by the client will each be charged at 100%

Office Hours: Monday to Friday – 9.00am to 5.30pm
 Out of hours collections & deliveries can be accommodated by arrangement
All transactions (information, advice, service, performance, fees & charges) are subject to Visa World Terms & Conditions of Trade (available on request)
 Located in office premises at the Mill Hill roundabout close to the junction of the A1 & A41
 Free on-street parking plus free public car park for visitors nearby
 Motorway Exits: **M1** southbound J4; **M25** clockwise J19 or anticlockwise J23
Service is our business
 V20-2 website (38-21042021)

Orders received by 4.30pm will normally secure next day lodgement
 Same day lodgements are always available by arrangement
Buses: 113, 186, 614 & 797 stop outside and 292 nearby
Underground: Hendon Central [Zone 3] + bus 113, 186 or 797
National Rail: Mill Hill Broadway (Thameslink) + bus 186 or 1000yd walk
If you're not satisfied, we're not satisfied